



## Board Meeting Request Form

**I. Select meeting you wish to attend. All meetings take place on the third Tuesday of the month.**

- |                                   |                                    |
|-----------------------------------|------------------------------------|
| <input type="checkbox"/> January  | <input type="checkbox"/> July      |
| <input type="checkbox"/> February | <input type="checkbox"/> August    |
| <input type="checkbox"/> March    | <input type="checkbox"/> September |
| <input type="checkbox"/> April    | <input type="checkbox"/> October   |
| <input type="checkbox"/> May      | <input type="checkbox"/> November  |
| <input type="checkbox"/> June     | <input type="checkbox"/> December  |

**II. Provide the following information so we may accommodate your attendance:**

- Name: \_\_\_\_\_
- Organization you represent, if any: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_
- Do you have any special needs we should consider for you to be able to participate? For example, do you use a wheelchair? Please explain:  
\_\_\_\_\_  
\_\_\_\_\_
- Provide a brief description of the agenda topic on which you will comment so we can best prepare:  
\_\_\_\_\_  
\_\_\_\_\_

**III. Return completed form:**

Email: [onecarevt@onecarevt.org](mailto:onecarevt@onecarevt.org)

Fax: 802-847-6214, Attention: Director, ACO Programs and Operations

**IV. Code of Conduct:**

- a. The OneCare Vermont Board of Managers request that public attendees do not bring children or pets (service animals are permitted).
- b. Generally acceptable rules of decorum for Board meetings will be followed.
- c. Public attendees should be polite to others and refrain from using abusive or foul language. This process is to allow the public to offer comments and for the Board to consider those comments.
- d. A designated portion of the public portion of the meeting will be used for Public Comment. Because of time constraints, the board is unable to engage in back and forth dialogue. There will be follow-up communication with members of the public to answer questions as needed.
- e. For Board meetings that are phone calls only. OneCare will offer a physical location for the public to attend and listen in on the public portion of the meeting. This location will always be at OneCare VT's offices in Colchester VT.