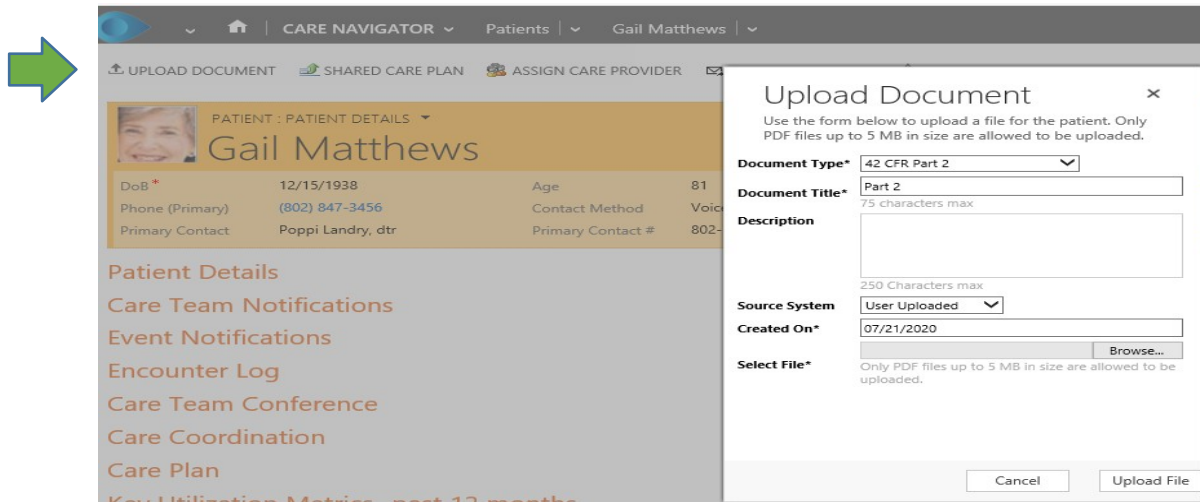


## 42 CFR Part 2

Log in at <https://onecare.mycarenav.com>

User Support: [HelpDesk@onecarevt.org](mailto:HelpDesk@onecarevt.org) or (802) 847-7220 Option 2

### 1. Upload 42 CFR Part 2 Consent by selecting Upload Document



The screenshot shows the 'Upload Document' modal form. The form fields are as follows:

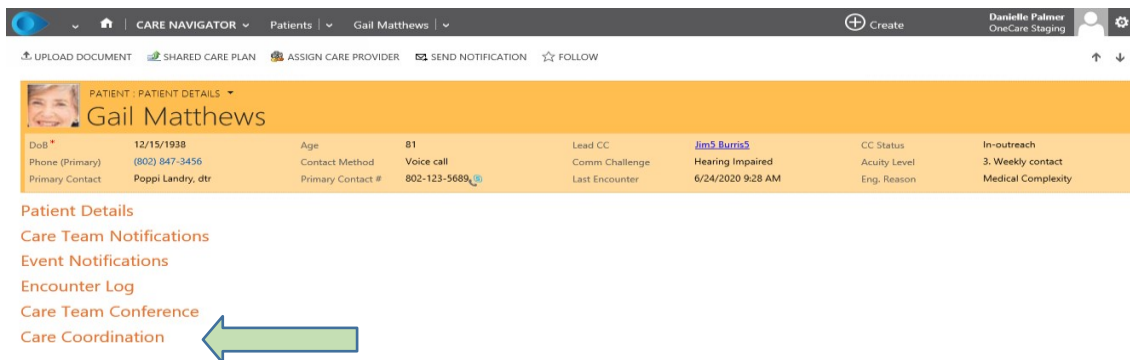
- Document Type\***: 42 CFR Part 2
- Document Title\***: Part 2 (75 characters max)
- Description**: (250 Characters max)
- Source System**: User Uploaded
- Created On\***: 07/21/2020
- Select File\***: (Browse... button)

Buttons: Cancel, Upload File

### 2. The 42 CFR consent will reside in the Document section

Documents			
Document Name	Document Type	Uploaded On ↓	Uploaded By
GMatthews 42CFR consent	42 CFR Part 2 Consent	5/7/2018	Robyn Skiff

### 3. From your home screen go into your Patient Record which brings you to the Patient Detail page




The screenshot shows the Patient Detail page for Gail Matthews. The navigation menu on the left includes:

- Patient Details
- Care Team Notifications
- Event Notifications
- Encounter Log
- Care Team Conference
- Care Coordination

A green arrow points to the 'Care Coordination' link.

#### 4. Go into Care Coordination

PATIENT : PATIENT DETAILS ▾

 **Gail Matthews**


DoB *	12/15/1938	Age	81	Lead CC	<a href="#">Jim5 Burris5</a>	CC Status	In-outreach
Phone (Primary)	(802) 847-3456	Contact Method	Voice call	Comm Challenge	Hearing Impaired	Acuity Level	3. Weekly contact
Primary Contact	Poppi Landry, dtr	Primary Contact #	802-123-5689	Last Encounter	6/24/2020 9:28 AM	Eng. Reason	Medical Complexity

#### Care Coordination

42 CFR Part 2  

- Place a check mark in the box next to 42 CFR part 2
- The 42 CFR Part 2 Signed Date will auto fill to today's date. You can change this to the date the consent was signed and save in the lower right hand corner

PATIENT : PATIENT DETAILS ▾

 **Gail Matthews**

DoB *	12/15/1938	Age	81	Lead CC	<a href="#">Jim5 Burris5</a>	CC Status	In-outreach
Phone (Primary)	(802) 847-3456	Contact Method	Voice call	Comm Challenge	Hearing Impaired	Acuity Level	3. Weekly contact
Primary Contact	Poppi Landry, dtr	Primary Contact #	802-123-5689	Last Encounter	6/24/2020 9:28 AM	Eng. Reason	Medical Complexity

Patient Details

Care Team Notifications

Event Notifications

Encounter Log

Care Team Conference

Care Coordination

42 CFR part 2 prohibits unauthorized disclosure of these records

42 CFR Part 2

42 CFR Part 2 Signed 7/24/2020

Active

unsaved changes 