



## Board Meeting Request Form

- I. Write the date of the meeting you wish to attend. Meetings are typically held the third Tuesday of each month. Please check [www.onecarevt.org/events](http://www.onecarevt.org/events) for upcoming Board meeting dates.

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- II. Provide the following information so we may accommodate your attendance:

- Name: \_\_\_\_\_
- Organization you represent, if any: \_\_\_\_\_
- Phone number you will be calling from: \_\_\_\_\_
- Email address: \_\_\_\_\_
- Do you have any special needs we should consider for you to be able to participate? Please explain:

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- Provide a brief description of the agenda topic on which you will comment:

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- III. Return this form to:

Email: [public@onecarevt.org](mailto:public@onecarevt.org)

Fax: 802-847-6214, Attention: Director, Public Affairs

- IV. Code of Conduct:

- a. Generally acceptable rules of decorum for Board meetings will be followed.
- b. Public attendees should be polite to others and refrain from using abusive or foul language. This process is to allow the public to offer comments and for the Board to consider those comments.
- c. A designated portion of the public portion of the meeting will be used for Public Comment. Because of time constraints, the board is unable to engage in back and forth dialogue. There will be follow-up communication with members of the public to answer questions as needed.